

VISITOR REGULATIONS FOR THE KUNST- UND AUSSTELLUNGSHALLE DER BUNDESREPUBLIK DEUTSCHLAND GMBH

We kindly welcome you to our museum and wish you a pleasant visit. First, we would like to draw your attention to our visitor regulations.

Opening Hours

The Kunst- und Ausstellungshalle is open Tuesdays and Wednesdays from 10:00 a.m. to 9:00 p.m., and Thursdays to Sundays from 10:00 a.m. to 7:00 p.m., and on all legal holidays, including Mondays. Admission for school groups on Fridays begins at 9:00 a.m., and during the summer holidays in North Rhine-Westphalia at 10:00 a.m. The ticket counter for the exhibition area closes at 6:30 p.m. or 8:30 p.m. The opening and closing of the Roof Garden is determined by the management. The Kunst- und Ausstellungshalle is closed Mondays, Christmas Eve, and New Year's Eve.

Admission to the Kunst- und Ausstellungshalle

For every exhibition following tickets may be purchased:

One-day ticket

Two-day ticket (valid for the exhibition visit on 2 consecutive days)

Family ticket

Group ticket (from 10 individuals)

Two-museum ticket (also valid for the Kunstmuseum Bonn)

One-day ticket

Family ticket

In addition Combined-Tickets are offered, which are valid for all exhibitions opened at the same time in the Art and Exhibition Hall.

The family ticket can be purchased by one or both parents with at least one child under 17 years of age. ArtCards are valid for 12 months after being issued.

Additional fees may be charged for admission to events in the Forum, the Lounge, and the Video Room. Current admission prices are available at the ticket counter.

ArtCard (special visitor regulations apply for the ArtCard)

Discounts

Pupils, students, individuals performing military service or alternative service, and severely disabled visitors with a disability of at least 50% are entitled to a discount with proper identification as well as holders of the "Bonn Pass" ("Bonn-Ausweis"). Anyone accompanying a severely disabled person is exempt from paying admission as long as their name is registered on the person's identification card. Admission is free for children under 6 years of age. Children under 10 years of age are only allowed to visit exhibitions when accompanied by an adult. School groups receive free admission on Fridays.

Regularly Scheduled Public Tours

Public tours – exclusively for individual visitors (no groups) – are routinely held at the times announced by the Education Department. The number of participants is limited to a maximum of 25. Tickets can be purchased at the cashiers desk in the lobby, and cannot be reserved beforehand.

Guided Tours for Groups

Registered groups are given general priority over self-guided tour groups during admission and in the exhibitions.

1. Guided Tours for Groups by the Museum

Guided tours for groups can be booked in advance. In addition to the price of admission

– group rates begin with 10 visitors – a standard guided tour fee is charged for a group. The number of participants in a group is limited to a maximum of 25. If the group consists of more than 25 people, it will be divided and each group is charged a fee. The guided tour fee and admission price are paid at the ticket counter. School groups and study groups are charged a discounted guided tour rate. In addition, each pupil/participant is charged discounted admission as part of a group. One person is granted free admission for each school group.

2. Registered Self-guided Tour Groups

Groups with self-guided tours can only be admitted if they have registered their exhibition visit with the Education Department and have a confirmed appointment. This means that the appointment must be written down in the schedule book for guided tours. Participants in a registered self-guided tour receive an ID (e.g. sticker) at the ticket counter. A reservation fee is charged for self-guided tour groups.

3. Non-registered Self-guided Tour Groups

If a self-guided tour group conducts a guided tour that is **not registered** and this guided tour disturbs the registered self-guided tour groups and/or guided tour groups in the museum, the supervisory staff or the staff in charge can demand that the non-registered guided tour be interrupted, continued in another part of the exhibition, or discontinued.

Checking Items in the Coatroom and Storing Luggage

Before entering the exhibition rooms, check bulky items of all kinds in the coatroom such as umbrellas, cloaks, wet clothing, backpacks of any size (also small backpacks) and baby back carriers (strollers are available in the coatroom), bags 20 x 30 cm or larger, as well as cameras, film equipment, etc. **The staff in charge will help to advise you.** Coats and jackets have to be checked in or worn. Clothing may not be carried over the arm in the exhibition area. Valuables such as money, checks, and jewelry may not be checked in. The coatroom staff is not responsible for valuables left in articles that have been checked in. Large pieces of luggage are to be checked in the coatroom for events in the Forum. Baby carriages and strollers that are brought along must be emptied as much as possible. Checking items in the coatroom costs 50 cents, whereby a person may leave articles of clothing including bags/backpacks/umbrellas and cameras. An additional fee will be charged per person for articles of clothing and items which clearly belong to more than one person.

Agreement on Checking in Items in the Coatroom

When checking in items you agree to the following:

The coatroom staff accepts the items (including bags and umbrellas, but not money, valuables, or items in the checked-in articles) for storage during the opening hours of the coatroom and provides a ticket or token in exchange. Checked-in items will only be returned to the person presenting the ticket or token without examining the person's right to receive these items. Storage is finished with the return of the items, or, at the latest, with the closing of the coatroom or the end of the working day for the staff. The coatroom staff is to be informed of any complaints immediately after the items are handed back. In the case of intentional or gross negligence, the coatroom staff is responsible for the checked-in items that have been lost, misplaced, or damaged and were safeguarded according to the above-mentioned requirements. A fee of 5 euros is charged for the replacement of coatroom tokens that have been lost.

Visitors may borrow folding stools, wheelchairs, and baby strollers for use in the exhibition rooms.

Conduct in the Exhibition Rooms and the Forum

Teachers, group leaders, and educators are responsible for the proper conduct of children and youths and have to accompany and supervise them at all times. Escorts are to hold small children by the hand. When accompanying small children in baby carriages and strollers, you should make sure that the baby carriages and strollers are kept as empty as possible. It is not permitted to eat, drink, or smoke in the exhibition rooms or in the Forum; carrying food and drinks is also not permitted. Visitors are responsible for all damage which results from their conduct.

Supervisory Staff

Instructions by the supervisory staff are to be followed exactly. If visitor regulations or instructions by the supervisory staff are not followed, the respective person may be prohibited from remaining in the building by the management of the Kunst- und Ausstellungshalle or its representatives. Visitors who repeatedly do not follow the visitor regulations and the instructions of the supervisory staff can be ordered to stay away from the building.

Protecting the Exhibition Objects

It is not permitted to touch exhibition objects, except in cases indicated. It is not permitted to handle items in the immediate vicinity of the exhibition objects, which could cause damage to the exhibition objects. Clothing may not be carried over the arm in the exhibition rooms. Animals may not be taken into the exhibition rooms, into the Forum, or onto the Roof Garden. The Kunst- und Ausstellungshalle is entitled to secure all exits during a theft alarm, to keep only the main entrance open for visitors leaving the building, and to carry out a check of the visitors in the process.

Photographing and Filming

It is principally not permitted to photograph or film in the exhibition rooms or in the Forum. Information about permission to photograph and film exhibitions on the Roof Garden or outside the building for private purposes can be obtained from the information desk. Photographing and filming for commercial purposes or as part of the current press coverage is only permitted with the written approval of the Press Office and the Public Relations Department of the Kunst- und Ausstellungshalle.

Using the Library and Archives; Attending Open-Air Events

The library and the archives have their own user regulations. Access to the archives must be arranged in advance. There are separate visitor regulations for attending open-air events.

Baby Changing Room; Escorting Visitors with Disabilities

There is a well-equipped baby changing room and a nursing room on the lower floor for parents with small children and infants. Visitors with disabilities may be accompanied by members of the museum staff. Wheelchairs and baby strollers may be borrowed from the coatroom. Further information is available from the information desk.

Special Regulations

The Kunst- und Ausstellungshalle reserves the right to establish special regulations pertaining to the above-mentioned regulations for appropriate reasons.

Effective Date

The visitor regulations came into effect on 1 January 2006.

Bonn, 1 January 2009

Management

Dr. Robert Fleck and Dr. Bernhard Spies